



Department of Medical Assistance Services
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Richmond, Virginia 23219

www.dmas.state.va.us

MEDICAID PROVIDER MANUAL UPDATE

TO: All providers of Dental services participating in the Virginia Medical Assistance Program, Managed Care Organizations providing services to Virginia Medicaid recipients, and all holders of the *Dental* provider manual

UPDATE: D-01-03

FROM: Patrick W. Finnerty, Director
Department of Medical Assistance Services

DATE: 6-10-03

SUBJECT: Update to Second Edition of the *Dental* Provider Manual

The purpose of this memorandum is to notify you of changes to Chapter IV, Chapter V, Appendix B and Appendix C of your provider manual. The attached table shows the changes to the manual. Please download the new pages to insert in your manual and retain the attached table.

The amendments to Chapter IV: (1) update the Table of Contents; (2) revise the procedures referenced in this chapter to correspond with the CDT-4 national codes; (3) highlight the alternative to the formal prior authorization (PA) process for non-urgent planned treatment services (which require prior authorization) to emphasize the use of this option; (4) clarify the policy on billing panoramic films, periapical films, pulpectomies on primary teeth and anesthesia/sedation procedures; (5) clarify that sealants are not covered for anterior teeth, premolars or third molars; and (6) update the address for the WVMI.

The amendments to Chapter V: (1) provide instructions for billing claims or requesting preauthorization using the ADA (1994) Claim Form; (2) change the current local billing codes to the corresponding national billing codes; and (3) include other changes relating to the new MMIS. Providers may begin use of the national billing codes for dates of service on or after June 20, 2003; however, these codes should not be used prior to June 20, 2003. Effective for dates of service after October 15, 2003, national billing codes must be used on all invoices. Claims submitted with local codes with dates of service after October 15, 2003, will be denied. A local/national billing code crosswalk is available on the DMAS website.

The amendments to Appendix B: (1) revise the procedures referenced in this appendix to correspond with the CDT-4 national codes; and (2) clarify that quadrant coding is no longer required for processing claims or PA requests for dates of service on and after June 20, 2003.

The amendments to Appendix C: (1) revise the procedures referenced in this appendix to correspond with the CDT-4 national codes; and (2) clarify that quadrant coding is no longer required for processing claims or PA requests for dates of service on and after June 20, 2003.

Please review these changes carefully.

COPIES OF MANUALS

DMAS publishes copies of its provider manuals and provider manual up-date transmittals on its website at www.dmas.state.va.us. The provider manuals and transmittals can be viewed on and printed from the website. The transmittals describe the updated materials and manual chapters and pages revised. For a list of updates, click on "up-date transmittals" in the "Provider Manuals" column. If you do not have access to the Internet, or would like a paper copy of a manual, you can order these by contacting Commonwealth-Martin at 804-780-0076. A fee will be charged for the printing and mailing of the manuals and manual updates requested.

"HELPLINE"

The "HELPLINE" is available Monday through Friday from 8:30 a.m. to 4:30 p.m., except State holidays, to answer questions. The "HELPLINE" numbers are:

786-6273	Richmond area
1-800-552-8627	All other areas

Please remember that the "HELPLINE" is for provider use only.

Attachments (1)

DENTAL MANUAL
REVISION CHART
June 10, 2003

SUMMARY OF REVISIONS

MANUAL SECTION	MATERIAL REVISED	NEW PAGE NUMBER(S)	REVISED PAGE(S)	REVISION DATE
Chapter IV	Table of contents, and pages 3 - 28	Page 28	Table of contents, and pages 3 - 28	6/20/2003
Chapter V	Entire Chapter		Entire Chapter	6/20/2003
Appendix B	Entire Appendix		Entire Appendix	6/20/2003
Appendix C	Entire Appendix	Pages 17-19	Entire Appendix	6/20/2003

FILING INSTRUCTIONS

MANUAL SECTION	DISCARD	INSERT	OTHER INSTRUCTIONS
Chapter IV	Table of contents, and pages 3 - 28	Table of contents, and pages 3 - 28	
Chapter V	Old Chapter	New Chapter	
Appendix B	Old Appendix	New Appendix	
Appendix C	Old Appendix	New Appendix	